

NCSD Price List

133 So. McKinley Street
 Casper, WY 82601
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 msl@mslwyo.com
 Online Ordering: <https://ncsd.mslwyo.com>



Paper Colors Available

White	Ivory	Violet
Blue	Orange	Yellow
Green	Pink	Red

Printing Service per sheet	Duplex	Clicks 1-99	Clicks 100-249	Clicks 250-499	Clicks 501+
8½x11 Black and White Digital Printing	1 Side	\$0.05	\$0.042	\$0.033	\$0.025
	2 Sides	\$0.08	\$0.063	\$0.051	\$0.038
8½x11 Color Digital Prints	1 Side	\$0.40	\$0.332	\$0.266	\$0.200
	2 Sides	\$0.60	\$0.498	\$0.399	\$0.300
8½x14 Black and White Printing	1 Side	\$0.07	\$0.058	\$0.047	\$0.035
	2 Sides	\$0.10	\$0.083	\$0.067	\$0.050
8½x14 Color Printing	1 Side	\$0.50	\$0.415	\$0.333	\$0.250
	2 Sides	\$0.75	\$0.623	\$0.499	\$0.375
11x17 Black and White Printing	1 Side	\$0.12	\$0.100	\$0.080	\$0.060
	2 Sides	\$0.16	\$0.133	\$0.106	\$0.080
11x17 Color Printing	1 Side	\$0.80	\$0.664	\$0.532	\$0.400
	2 Sides	\$1.20	\$0.996	\$0.798	\$0.600
12x18 Black and White Printing	1 Side	\$0.20	\$0.166	\$0.133	\$0.100
	2 Sides	\$0.30	\$0.249	\$0.200	\$0.150
12x18 Color Printing	1 Side	\$1.20	\$0.996	\$0.798	\$0.600
	2 Sides	\$1.80	\$1.494	\$1.197	\$0.900

Paper per sheet in Addition to Clicks	8½x11 Letter	8½x14 Legal	11x17 Tabloid	12x18 OS Tabloid
20# White Text Weight	\$0.020	\$0.040	\$0.060	\$0.080
20# Colored Text Weight	\$0.050	\$0.060	\$0.090	\$0.120
80# Gloss Text Weight	\$0.080	\$0.100	\$0.130	\$0.160
60# Astrobright Colored Text Weight	\$0.060	\$0.080	\$0.100	\$0.120
65# Astrobright Colored Cover Weight	\$0.100	\$0.130	\$0.150	\$0.200
80# Index Card Stock White	\$0.120	\$0.140	\$0.170	\$0.220
80# Index Card Stock Colored	\$0.140	\$0.160	\$0.190	\$0.250

Other Print Services	Costs
Wide Format Printing 24" wide	Email for quote
Digital Printing 13X19	Email for quote
Offset Printing to 18x25	Email for quote
Envelopes (high speed printed or blank)	Email for quote

Finishing Services	Cost Each	Cost Per 1/2 Hr			
Folding by Machine - Per Sheet Folded in Half	\$0.03				
Folding by Machine - Per Sheet Letter Fold	\$0.05				
Folding by Machine - Per Sheet Folded in Half =>11x17	\$0.04				
Folding by Machine - Per Sheet Letter Fold =>11x17	\$0.06				
Collating - Per Sheet	\$0.02				
Padding - Per Sheet	\$0.02			Sheets padded in stacks of 50+-	
Stapling - Per Staple	\$0.02				
Saddle Stitching On Copier - Per Booklet	\$0.04			Call or Email	
Side Stitching - Per Set	\$0.05			Call or Email	
Spiral Binding - Per Booklet	\$1.10			Call or Email	
Perfect Binding - Per Book (50 Minimum)	\$1.00			Call or Email	
Scoring, Cutting, Punching, Drilling			\$15.00	Call or Email	
Numbering			\$20.00		

Other Services	Cost Each	Cost Per 1/2 Hr			
CDs DVDs Burning and Duplicating	\$6.00			Call or Email	
File Conversions	\$4.00			Call or Email	
Graphic Design Labor			\$30.00	Call or Email	
Image Scanning	\$5.00			Call or Email	

Blank Paper	Per Ream				
20# White 8½x11 Letter	\$4.00			Call or Email	
20# White 8½x14 Letter	\$10.00			Call or Email	
20# White 11x17 Tabloid	\$15.00			Call or Email	
60# Astrobright Colors 8½x11	\$18.00			Call or Email	
Other Paper	Email for quote				

Mailing Services	Cost	Minimum	Setup		
PAVE, CASS and NCOA (for bulk rate)	.04 each address	\$90.00		Call or Email	
Addressing (your list or database)	0.015 Per Address		\$25.00	Call or Email	
Postage Our Permit Your Nonprofit Authorization	Cost + 15%			Call or Email	
Postage Your Permit and Authorization	You pay actual cost			Call or Email	

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